

Cabin information:

The cabin is located at 13635 Swiss Lane, Truckee, CA 96160.

The phone number at the cabin is 530-214-8077. The phone is located by the TV in the Living Room.

In case of an emergency:

◆ 408-761-4071 Joe Serna / 408-568-6527 Joan Donaldson / 831-801-1807 Sandy Troia / 530-587-2895 Brown Bear cabin preparation service.

◆ A Fire Extinguisher is located directly behind the Fireplace.

◆ There is an emergency escape window ladder, for evacuating from upstairs, located underneath the big bed in the upstairs Bedroom.

◆ There is a main water shutoff located to the right of the fireplace, under the wooden box.

Snow:

We belong to a service that cleans the snow off of the driveway every morning. They will only do this if the snow is more than 6 inches deep. If your vehicle is parked in the driveway, they will not clean it. If there is snow and ice on the roof, keep away from it. Do not break off icicles. Huge blocks of ice could fall off the roof and cause great bodily injury.

Prior to your arrival:

We use a cabin preparation service that gets the cabin ready for you prior to your arrival. They turn on the living room wall heater and turn on the water.

While you are here:

◆ Very Important!!!! Please keep items away from all wall heaters.

◆ If you want to connect to the wireless internet: the name of the network is "Troia". The password is "cabin2012".

◆ You may also use Firewood that is stored in the Garage and on the Front Deck.

◆ Instructions on how to use the TV / DVD / Stereo are located in the Cabin Binder.

◆ If you want to use the garage door opener, you will need to turn on the switch for the garage door opener. This switch is located on the wall next to the garage door by the air compressor. The remote control is located in the basket in the living room, near the entry door.

◆ The fan control for the loft is located in the dining room, next to the sliding glass door.

◆ Bring all trash to the garbage bins in the front yard, located by the driveway entrance. Please place all garbage into bags prior to placing into the garbage cans in the garbage bin. The bags and trash compactor bags are located in the hall pantry. The key to open the garbage bin is hanging on the outside of the bin. You must keep this bin closed and locked or else bears will get into it.

◆ We also belong to the Tahoe Donner Association. You can use the facilities; pools, gym, private beach club marina for a small fee. You will need to bring the guest card with you. This card is located in the basket in the living room, near the entry door. The Pool and Gym is located at Trout Creek Recreation Center 12790 Northwoods Dr. (530-587-9437). The Private Beach Club Marina is located on Donner Lake at 12915 Donner Pass Rd. (530-587-9460)

◆ You may use items in the garage such as sleds, snow toys, rafts, etc.. You may also use the snow clothing that is located in **STORAGE BINS ONLY**. These clothing bins are located in the Mud/Entry Room closet. The bin is marked "Extra Snow Stuff". ****Please make sure that any items used are returned in the same condition they were in when you first used them.*

◆ Please do not park in the street on Swiss Lane.

****Please note: Items such as clothing, toiletries, food and beverages, that are kept in the rooms, closets, pantry, dresser drawers, bathroom drawers, showers and refrigerators, are our personal property. Please do not use any of these items.*

Cabin Shutdown Instructions

1. Collect all garbage. Garbage needs to be placed in garbage bags, tied and placed in the plastic garbage cans that are located in the metal garbage bin in the front by the driveway. Please latch the bin when finished. Flip the "yes/no" magnet to "Y" and place it on the side of the metal garbage bin that faces the street. This is so the garbage company knows to pick up. *Note: Garbage bags and ties are located in the hall pantry.*
2. Place all dishes in the dishwasher and run it.
3. Make sure that the fireplace is completely closed and that the fire is put out. **Please DO NOT clean out the ashes.**
4. Turn off all baseboard heaters located in the bedrooms and bathrooms. Turn the dial all the way to the left.
5. Turn the baseboard heaters located in the Living Room down to 65 degrees. The Thermostat is located on the Living Room wall behind the couch near the stairs.
6. Unplug the portable heater that is located in the Mud/Entry room if you used it.
7. Unplug the Refrigerator in the Garage if you used it.
8. Unplug the Refrigerator in the loft if you used it.
9. Close all blinds.
10. Turn off all lights, tv's, dvd/vcr, stereo and computer.
11. Place the garage door controller in the basket in the living room, near the entry door and turn off the switch, if you used it.
12. Place the guest card back in the basket in the living room, near the entry door if you used it.
13. Place the items in the garage (sleds, snow toys, rafts, etc..) and snow clothing back in the storage bins if you used them.
- 14. Lock all doors.**